

1 **Minutes of the NATCCO MBI Board of Trustees Meeting**

2 Executive Room, NATCCO Bldg.,

3 Project 4, Quezon City

4 July 12, 2017

5 2:00pm- :500pm

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8 Present:

9	Ms. Ellen Pastores	-	President
10	Ms. Evelia Bardos-Tizon	-	Vice-President
11	Atty. Adolfo Ibañez	-	Member
12	Ms. Veronica Sierra	-	Member
13	Mr. Angel Garcia Jr.	-	Member
14	Mr. Leonardo Banga	-	Member
15	Mr. Romeo Magdaong	-	Member
16	Ms. Minerva Tejada	-	Manager
17	Ms. Zorahayda Cafirma	-	Treasurer
18	Mr. Robert Abao	-	Auditor
19	Ms. Mildred Cerezo	-	Board Secretary

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22 **I. Call to Order**

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24 The meeting was called to order by President Pastores at 9:00 o'clock in the
25 morning.

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27 **II. Approval of the Agenda**

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29 The Agenda was presented, thereafter, Trustee Banga moved for the approval which
30 was seconded by Trustee Sierra. Motion Approved.

31 i. Call to Order

32 ii. Approval of the Agenda

33 iii. Consideration of the Minutes of the Previous Meeting and Updates

34 iv. Review of 2017 GA Resolutions

35 v. . Management Reports

36 vi. Treasurer's Report

37 vii. Appointment of Auditor

38 vi. Adjournment

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40 **III. Consideration of the Minutes of June 28 Meeting**

41 Vice-President Tizon moved to dispense with the reading of the previous meeting,
42 seconded by Atty. Ibañez.

43 The body discussed the next strategy for marketing the MBAI's product since the option
44 to present in the NATCCO GA was not granted. The next option was set in the
45 ownership meeting; however some regional meeting were already finished. The
46 management is then suggested to strategize how to partner with CLIMBS in order to
47 serve a market to compliment in their service and not to compete.

48 Atty. Ibañez said to discuss to this bring up again their meeting and will encourage the
49 officers seating in the Board of NATCCO to patronize MBAI since this is a NATCCO
50 creation.

51 After discussing all matters in the minutes, Trustee Sierra moved for the adoption of the
52 minutes of June 28 BOT meeting, which was duly seconded by Trustee Banga. Motion
53 Approved.

54 **IV. Review of 2017 GA Resolutions**

55 Vice President Tizon requested to provide a copy of the new Articles of Incorporations
56 and By-Laws of MBAI to the new officers.

57 Also, the body asked the management to check other for external auditors aside from
58 Banaria and Banaria for possible options in the next audit. The Audit Committee shall
59 recommend to the Board.

60 **V. Management Report**

61 Manager Tejada presented her report. Discussion followed. The body notice a significant
62 dropped of percentage of the enrollees for this year. The Board mandated the
63 management to come up with an action plan how to increase the target of enrollees in
64 the direct coop.

65 Also, management to present a report showing which coops are due and for renewals.

66 Some items sought for approval were deferred and for deliberations in the special board
67 meeting as follows:

- 68 • Plans and Target

- 69 • Approval of Revised HR Manual
- 70 • Balance Score Card
- 71 • 2016 Performance Evaluation of the Manager

72 Thereafter, Trustee Banga moved for the approval of the management report, seconded
73 by Trustee Sierra. Motion Approved.

74 **VI. Treasurer’s Report**

75 The report was presented by Trustee Magdaong, short discussion ensued. Thereafter,
76 Trustee Atty. Ibañez moved to accept the report presented which was seconded by
77 Trustee Banga. Motion Approved.

78 **VII. Appointment of Auditor**

79 Trustee Banga made a motion appointing Mr. Robert Abao as the new Auditor of
80 NATCCO MBAI, duly seconded by Vice-President Tizon. Motion Approved.

81 **Resolution No. 12-S2017. Resolution, appointing Mr. Robert Abao as the new Auditor of**
82 **NATCCO MBAI.**

83 **VI. Other Matters**

84 A. Schedule of Meetings

- 85 • August 7 – Special BOT Meeting
- 86 • September 11 – Regular BOT Meeting
- 87 • December 3 –Regular BOT Meeting/Christmas Party.

88 **VIII. Adjournment**

89 The meeting adjourned at 5:00 o’ clock in the afternoon.

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91 Prepared by:

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93 Mildred Cerezo
94 Board Secretary

Attested by:



Ellen Pastores
Chairperson