



**CAPACITY BUILDING FOR
BOARD OF TRUSTEES**

NATCCO MBAI-HR-01-20

Revision Code: 0

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Policy Area: Human Resources

Effective Date: Nov 29, 2020

1. ORIENTATION

- 1.1 NMBAI history and profile and products and services
- 1.2 STRATEGIC Direction
 - 1.2.1 Vision, Mission, Values
 - 1.2.2 Strategic objectives (strategy map)
- 1.3 Articles of Incorporation and Bylaws
- 1.4 ACGS and IC Annual Corporate Governance Report
- 1.5 Board of Trustees Charter
 - 1.5.1 Board Responsibilities;
 - 1.5.2 Illegal activities of corporations/directors/officers;
 - 1.5.3 Liabilities of directors;
 - 1.5.4 Confidentialities;
 - 1.5.5 Protection of minority shareholders
- 1.6 Conflict of Interest (RPT)

2. COMPLIANCE SEMINARS

- 2.1 Code of Corporate Governance for IC Regulated Companies;
- 2.2 Anti-Money Laundering Act (AMLA)

3. CONTINUING EDUCATION PROGRAM

- 3.1 ICD's Professional Directors Program [5 modules]
 - 3.1.1 Corporate governance
 - 3.1.2 Strategy for Directors
 - 3.1.3 Policy for Directors
 - 3.1.4 Board Oversight
 - 3.1.5 Accountability for Directors
- 3.2 Enterprise Risk management;
- 3.3 Case studies and Financial Reporting and Audit
- 3.4 All other local/international seminars, conferences and study tours available and relevant for knowledge enhancement of the board of trustees.

Prepared and Endorsed by:

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Date: 11/29/20

Approved by Board of Trustees (BR #___)

ELLEN R. PASTORES
BOT Chairperson
Date: 11/29/20